

**NB Media Coop Annual General Meeting**  
Sept. 21, 2017, 5pm  
UNB Grad House (676 Windsor St., Fredericton)

1. Appointment of meeting chair

Motion to appoint Susan O'Donnell (Armstrong/Glynn)-all in favour

2. Appointment of minute taker

Motion to appoint Sophie Lavoie (O'Donnell/Glynn)- all in favour

3. Approval of meeting agenda

Motion to approve meeting agenda (Glynn/Armstrong) - all in favour

4. Introduction of members present

Tracy Glynn (member of the Board of Directors)

Brian Beaton (website)

Simon Ketcheson (recent volunteer)

Tabatha Armstrong (long-time supporter and member)

Jon Peterson (videographer)

Iain Brannigan (would like to join board of directors)

Sophie Lavoie (Editorial Board member)

Paul Brown (from community, non-member, from broadcast media)

Susan O'Donnell (member)

Josephine Savarese (member of the Board of Directors)

5. Approval of minutes from 2016 AGM

Motion to approve minutes from 2016 AGM (Lavoie/Glynn) - all in favour

6. Year in review: Annual Report for 2016-2017

Glynn reviewed the information contained in the Annual Report. T. Armstrong willing to help with Twitter presence (scheduling Tweets through Hootsuite) but cannot engage with Twitter followers. B. Beaton asked that we give special thanks to Cinema Politica for its community engagement. Suggested change of wording from "Challenges" to "Looking Forward." Members present agreed that including the Annual Report to funding requests is important. J. Peterson asked to include information on NBMC being all volunteer-run and Glynn will add in Amélie Allain's layout work on *The Brief*.

Motion to approve the Annual Report as amended (Armstrong/O'Donnell) - all in favour

Those present would like to thank Tracy Glynn for all her hard work.

7. Presentation & adoption of the 2016-2017 financial report

Glynn, the treasurer, said we ran a tight ship this year but made a bit more money thanks to our membership drive. Memberships and sustainers revenue was more than union and

organizational donations for the first time. We did not get billed for 2016-2017 for the website until after the financial year end. Brannigan asked about larger donations from union support. Glynn thinks these amounts might go up.

Motion to accept the financial report (Savarese/Glynn) - all in favour

#### 8. Presentation of budget for 2017-2018

This is a conservative budget. Glynn would like to have a solidarity fund, but realistically, the Co-op needs every dollar we get from our membership/fundraising. Armstrong will speak to O'Donnell about possibly helping with Southside distribution. Ketcheson will speak to Amy Martey about possibly helping with the Northside distribution. Saint John is one area that might need more distribution.

Motion to accept the proposed budget (Savarese/Lavoie) - all in favour

#### 9. Review/adopt bylaw changes

Glynn summed up the changes. Major changes include removing references to "Advisory Board" which does not exist for years and removing gendered language in the bylaws. Article 7.10.4, in reference to the number of Board of Director meetings, "four" is changed to "three."

Motion to accept the bylaw changes as amended (Brannigan/Armstrong) - all in favour

#### 10. Policy on donations/advertising

Sarah Kardash drafted a statement about donations and advertising around what to do about requests to become members about political parties. We do get donations from organizations. The NBMC have language in our bylaws about members needing to support our mandate. Savarese suggests tabling this discussion for further discussion. Beaton said that the Board of Directors has leeway to make policy for the organization. Consensus is to circulate this policy among the Board of Directors and the Editorial Board members.

#### 11. Special resolutions on the audit

Request for volunteers to audit the books, commonly done in small organizations. This was done by Myron Hedderson and Patrick Colford last year (Thanks!). T. Armstrong volunteers to do the audit with S. O'Donnell in November.

Motion to appoint Armstrong & O'Donnell as auditors (Savarese/Glynn)- all in favour

Motion to forgo auditing for 2017-18 (O'Donnell/Armstrong) - all in favour

#### 12. Board elections

i) Board of Directors- (one-year terms)- statements were circulated previously to membership  
Josephine Savarese, Tracy Glynn, Iain Brannigan, Sarah Kardash

Motion to appoint above-listed candidates as Board Members (O'Donnell/Pederson)- all in favour

Brannigan agrees to becoming the third signing authority for the NBMC account.

ii) Editorial Board (one-year terms)-statements were circulated previously to membership  
Susan O'Donnell, Tabatha Armstrong, Sophie Lavoie, Tracy Glynn, Matthew Hayes

Motion to appoint above-listed candidates as Editorial Board Members (Savarese/Brannigan)-  
all in favour

### 13. Other Business

i) Interns- Lavoie will check with UNB ARTS 3000 to see if there might be some interest in interning for the organization in the Winter 2018 term. Supervision is always a problem so Board members should be aware that we might need supervisors in the future.

ii) Thank You Cards- Savarese will send out thank you cards to outgoing Board members to thank them for their service. She needs addresses.

iii) Outreach- Beaton asked about reaching other communities. Members should think about ways to reach other communities in the province.

### 14. Adjournment

Motion to adjourn (O'Donnell/Lavoie)- all in favour.

Meeting adjourned at 6:15pm.